MEMORANDUM

DATE:       July 6, 2022

TO:         Owen Brown, Karen Cogswell, Marshall Delk, David Heald, Michael
            Machado, Kelly Nesheim, Gun Ruder, Steve Snodgrass, Trevor Strudley

FROM:       Pegi Ard, Chief Financial Officer

STAFF:      Eileen Hill, Nancy Machado

GUESTS:     Bert Feuss, Community Capital Advisors

SUBJECT:    Finance and Investment Committee
            Investment Advisor Search Meeting
            Wednesday, July 13, 2022
            9:30 – 11:00 am
            Zoom Virtual Meeting

Item                                    Responsibility   Page

A. Regular Open Session

1. Welcome and Call to Order                P. Ard

2. Approval of Agenda
   We reserve the right to change the order in which agenda
   items are discussed and/or acted upon at this meeting.
   Subject to further action, the agenda for this meeting is to
   be approved as presented. Items may be added to this
   agenda for discussion or action only as permitted by the
   Brown Act.
   P. Ard

3. June 14, 2022 Meeting Minutes            P. Ard

B. Public Comment

1. Public Comment Opportunity               P. Ard
C. Special Presentation

1. Investment Advisor Search, Community Capital Advisors
   B. Feuss

D. Action Items

1. Select RFP Candidates to interview
   P. Ard

E. Adjournment

1. Adjournment
   P. Ard

INVESTMENT ADVISOR SEARCH MEETINGS:

- July 27, 2022
  10:00am – 12:00 pm
  1:00 – 3:00 pm

- July 29, 2022
  9:30 – 11:30 am
  1:00 – 3:00 pm

UPCOMING FINANCE MEETINGS:

- August 18, 2022
  9:00 – 10:30 am

- October 13, 2022
  9:00 – 10:30 am

- January 12, 2023
  9:00 – 10:30 am

- March 30, 2023
  9:00 – 10:30 am
## Finance & Investment Committee 2021-22 Attendance Chart

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<tr>
<th>Finance and Investment Committee Members</th>
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*P=Present, A=Absent, N/A=Not Applicable*

Attendance is based on the Finance & Investment Committee meeting minutes. Please call the Cabrillo College Foundation office if you believe this chart is in error.
Call to Order – Pegi Ard called the meeting to order at 10:00 a.m.

Approval of Agenda

Motion: MSC:O.Brown/D. Heald. The committee voted unanimously to approve the Finance and Investment Committee agenda.

Public Comment Opportunity
There were no public comments.

Approve Finance and Investment Committee Minutes


Investment Report:
Dan Tichenor of Graystone Consulting reported on the Cabrillo College Foundation investments as of May 31, 2022.

Adjournment
The meeting adjourned at 11:10 a.m.

Respectfully submitted,

Nancy Machado
Accounting & Human Resources Manager
Meeting follow-up items:

1. Every 6 months Graystone will run and provide a Private investments strategy report.

**INVESTMENT ADVISOR SEARCH MEETINGS:**

- **July 13, 2022**
  - 9:30 – 11:00 am

- **July 27, 2022**
  - 10:00am – 12:00 pm
  - 1:00 – 3:00 pm

- **July 29, 2022**
  - 9:30 – 11:30 am
  - 1:00 – 3:00 pm

**UPCOMING FINANCE MEETINGS:**

- **July 15, 2022** Investment Review
  - 10:00 – 10:30 am

- **August 18, 2022**
  - 9:00 – 10:30 am

- **October 13, 2022**
  - 9:00 – 10:30 am

- **January 12, 2023**
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