

**OFFICERS**

**PRESIDENT**

Claire Biancalana

**VICE PRESIDENT**

Gun Ruder

**SECRETARY**

Patty Quillin

**CHIEF FINANCIAL OFFICER**

Pegi Ard

**PAST PRESIDENT**

Owen Brown

**COMMUNITY REPRESENTATIVES**

Rob Allen

Michele Bassi

Linda Burroughs

Ceil Cirillo

David Heald

Matt Huffaker

Kelly Nesheim

Amy Newell

Ed Newman

Erica Ow

June Padilla Ponce

Maria Esther Rodriguez

Karen Semingson

Trevor Strudley

Kate Terrell

Julie Thiebaut

Rachel Wedeen

**COLLEGE TRUSTEE REPRESENTATIVES**

Ed Banks

Rachael Spencer

Donna Ziel

**COLLEGE STAFF REPRESENTATIVES**

Matthew E. Wetstein

President

Amy Lehman

VP Student Services

Bradley Olin

VP Administrative Services

Kathleen Welch

VP Instruction

Kristin Wilson

Faculty Representative

**EXECUTIVE DIRECTOR**

Eileen Hill

**MEMORANDUM**

**DATE:** March 9, 2021

**TO:** Owen Brown, Linda Burroughs, Ceil Cirillo, Gun Ruder, Rachael Spencer

**FROM:** Claire Biancalana, Chair

**SUBJECT:** **Agenda**  
**Nominating Committee Meeting**  
**March 15, 2021**  
**3:00 pm – 4:00 pm**  
**Virtual Meeting**

**PROVIDED AT MEETING:**

- A. 2020-21 Terms of Office
- B. Board Members Responsibilities
- C. 2021-22 Nominating Prospects

Item	Responsibility	Page
<b>A. Regular Open Session</b>		
1. Welcome and Call to Order	C. Biancalana	
2. Approval of Agenda	C. Biancalana	
<i>We reserve the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.</i>		
<b>B. Public Comment</b>		
1. Public Comment Opportunity	C. Biancalana	

### **C. Informational Items**

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1. Review composition of Board. As of March 8, 2021, there are 29 Board Members. Four members will meet the maximum number of terms served as of June 30, 2021. One will be only serving one term.
2. Review Board Members terming off effective June 30, 2021:
  - Owen Brown
  - Linda Burroughs
  - David Heald
  - June Padilla Ponce
  - Amy Newell
3. Review the composite of the remaining 24 Board Members effective July 1, 2021:
  - 3.1 24 Members total
  - 3.2 8 Male, 16 Female
  - 3.3 Location: 6 North, 10 Mid, 7 South, 1 SLV
4. Review primary considerations for new members:
  - 4.1 By-laws state that there can be 25 to 32 Board members
    - 4.1.1 Add 3 to 5 new Board members
  - 4.2 Priority category interest to recruit members:
    - 4.2.1 Influence, capacity, network
    - 4.2.2 Supports or will potentially support President's Circle
    - 4.2.3 Interest/passion for education
    - 4.2.4 Balanced geographic, gender, and ethnicity representation
5. Review list of potential new Board members:
  - 5.1 2021-22 Nominating Prospects List
  - 5.2 Additional recommendations by Committee
6. Timeline
  - March: Nominating Committee recruits new Board Members/Slate of Officers
  - April 5th: Nominating Committee finalizes recommendations
  - April 15: Executive Committee approves new Board Members and Slate of Officers
  - May 11: Board of Directors appoints new Board members and officers
  - July 1: New Board members begin their service on the Board

#### **D. Action Items**

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1. Foundation Officers:

The Nominating Committee is required to recommend to the Board, the 2021-22 Foundation Board slate of officers for approval:

<b>Position</b>	<b>Current (7/1/20 to 6/30/21)</b>	<b>Proposed (7/1/21 to 6/30/22)</b>
President	Claire Biancalana	Gun Ruder
Vice President	Gun Ruder	Patty Quillin
Secretary	Patty Quillin	Rachel Wedeen
Treasurer	Pegi Ard	Pegi Ard
Assistant Secretary	Matt Wetstein	Matt Wetstein
Assistant Treasurer	Bradley Olin	Bradley Olin
Past President	Owen Brown	Claire Biancalana

2. College Representatives:

7.1 The Nominating Committee is required to recommend to the Board, the 2021-22 Cabrillo College Representatives for approval. Proposed Representatives:

President – Matthew Wetstein  
Vice President, Student Services – Amy Lehman  
Vice President, Administrative Services – Bradley Olin  
Vice President, Instruction – TBD  
Faculty – Kristin Wilson  
Trustee - Rachael Spencer  
Trustee – Donna Ziel  
Trustee – Dan Rothwell (replacing Ed Banks)

3. Audit Committee:

8.1 The Nominating Committee is required to recommend to the Board, the Audit Committee Members for approval. Current Committee Members:

Carrie Birkhofer  
David Heald  
Barbara Scherer  
Karen Semingson, Chair

#### **E. Adjournment**

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1. Adjournment

C. Biancalana