MEMORANDUM

DATE: September 24, 2018

TO: Pegi Ard, Carrie Birkhofer, David Heald, Barbara Scherer, Norm Schwartz, and Karen Semingson

FROM: Lee Duffus, Chair

STAFF: Eileen Hill and Nancy Machado

GUEST: Terri Montgomery

Vavrinek, Trine, Day & Co., LLP

SUBJECT: Audit Committee Agenda

Monday, October 1, 2018

10:00 to 11:00 a.m.

Cabrillo College Sesnon House, Room 1824
6500 Soquel Drive
Aptos, CA 95003

Item | Responsibility | Page
--- | --- | ---
A. Regular Open Session | L. Duffus
1. Welcome and Call to Order | L. Duffus
2. Approval of Agenda | L. Duffus

We reserve the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

Any open session writings distributed either as part of the agenda packet, or within 72 hours of a regular meeting, can be viewed at the Foundation office, 6500 Soquel Drive, Aptos, CA 95003.

6500 SOQUEL DRIVE • APTOS, CA 95003 • 831.479.6338
FOUNDATION@CABRILLO.EDU • FOUNDATION.CABRILLO.EDU
## A. Regular Open Session (cont.)

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<tr>
<td>3. June 1, 2018 meeting minutes</td>
<td>L. Duffus</td>
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## B. Public Comment

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<td>1. Public Comment Opportunity</td>
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## C. Reports

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<td>E. Hill</td>
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<td>2. Executive Director Report</td>
<td>E. Hill</td>
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<tr>
<td>2.1 2017-18 Fundraising Targets</td>
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<td>2.2 2017-18 Projected Fundraising Totals</td>
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<td>12</td>
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<td>2.3 2017-18 Contributions to Cabrillo College</td>
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## D. Action Items

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<td>1. 2017-18 Audit Draft</td>
<td>T. Montgomery</td>
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<td>1.1 Board communication letter</td>
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<td>1.2 2017-18 Audit Draft</td>
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<tr>
<td>2. GASB/FASB Reporting</td>
<td>T. Montgomery</td>
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## E. Informational Items

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<td>1. 2017-18 Audit Timeline</td>
<td>N. Machado</td>
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<td>2. Committee Calendar &amp; Roster</td>
<td>L. Duffus</td>
<td>16-17</td>
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## E. Adjournment

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<td>1. Adjournment</td>
<td>L. Duffus</td>
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Next Meeting:
June 2019
TBD
10:00 a.m. to 11:00 a.m.
Sesnon House, Room 1824

Audit Committee Attendance Chart

<table>
<thead>
<tr>
<th>Audit Committee Members</th>
<th>5/25/16</th>
<th>10/12/16</th>
<th>6/29/17</th>
<th>10/19/17</th>
<th>6/1/18</th>
</tr>
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<tbody>
<tr>
<td>Pegi Ard</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
</tr>
<tr>
<td>Carrie Birkhofer</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Lee Duffus</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
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<tr>
<td>David Heald</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
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<tr>
<td>Barbara Scherer</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
</tr>
<tr>
<td>Norm Schwartz</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Karen Semingson</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
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</table>

A=Absent, P=Present, N=Not on Committees
Attendance is based on the Audit Committee meeting minutes. Please call Nancy Machado at 479-5032 if you believe this chart is in error.
Cabrillo College Foundation
Audit Committee Meeting
Minutes of June 1, 2018, distributed to Audit Committee June 8, 2018

Present: Carrie Birkhofer, Lee Duffus, David Heald, Barbara Scherer, Norm Schwartz and Karen Semingson

Absent: Pegi Ard

Staff: Eileen Hill and Nancy Machado

Guests: Matt Wetstein, President, Cabrillo College
         Terri Montgomery, Vavrinek, Trine, Day & Co., LLP

Welcome and Introductions

Approval of Agenda:
Motion: MSC: D. Heald/ N. Schwartz to approve the Audit Committee Agenda

Public Comment Opportunity: There were no members of the public in attendance.

Approve Audit Committee Minutes:
Terri Montgomery noted a change to paragraph 2 on page 4 of the minutes. The statement date should be June 30, 2017.
Motion: MSC: D. Heald/N. Schwartz to approve Audit Committee Minutes as amended. Carrie Birkhofer, Lee Duffus, Havid Heald, Norm Schwartz, Karen Semingson. Pegi Ard was not present and Barbara Scherer abstained.

Cabrillo College Report
Matt Wetstein discussed the proposed legislation to change the state funding formula for California Community Colleges in 2018-19. The legislation alters the way funds are distributed from an enrollment formula to an enrollment, performance-based, and aid based formula and if enacted would decrease funding by $4M in 2018-19. Matt also explained the Cabrillo College Promise, which will provide every full time, first year student, who has recently graduated from a local high school, one year of free tuition at Cabrillo.

Executive Director Report
Eileen Hill talked about the Association of Fundraising Professionals (AFP) Conference she attended with two other Foundation staff. She reported that talking to other participants and the information presented at the sessions reinforced that what we are doing here at the Foundation is on track. We are very fortunate to have such a supportive and involved Board and dedicated committees, which is not the case for other nonprofits. She said a big take-away from the conference was the importance of
connecting with new donors to increase their loyalty and continued giving.

Eileen talked about her participation in the Top 20 California Community Colleges Summit. At the Summit, she learned we are in the top 6 community colleges based on our asset level.

Eileen described some of our current fundraising efforts such as support for Foster Youth students and DACA students. Part of the work in supporting DACA students and families is to create a go-to resource website that contains all-important information in one place.

2017-18 Audit Discussion
After review of the 2016-17 Audit, Auditor Terri Montgomery, asked the Audit Committee members if they had any areas of concern the audit team should focus on for the 2017-18 Audit. Staff informed Terri that the Foundation master agreement with Cabrillo College will be updated in 18-19 to include the amount of in-kind value of rent, maintenance and utilities. The amount is based on the new district standard for rent, maintenance and utilities. The Foundation will be updating the 17-18 gift in kind of rent, etc. to $28,710 instead of the projected $13,230 in the approved budget.

Terri indicated the Audit team will focus on the biggest areas of risk, which in our case is investments, contributions, bequests and booked irrevocable trusts. Confirmations will be sent to banks to verify balances and also to donors to confirm donations. For bequests and donations, the team will be reviewing gifts to ensure gift restrictions were accurately recorded.

Discuss upcoming accounting standard changes
Terri discussed upcoming changes to the financial presentation starting with the 18-19 fiscal year audit (monthly in-house financial statements will look the same). The main change is to the net asset classifications. Instead of Unrestricted funds, Temporarily Restricted and Permanently Restricted columns, there will be two columns; one for Unrestricted funds and the other for Temporarily and Permanently Donor Restricted funds. Beginning, July 2019, there are changes relating to accounting for leases to record right-of-use asset and lease liability. Terri will review the Foundation’s master agreement with Cabrillo College to determine if the new rules will apply to the Cabrillo College Foundation.

2017-18 Audit Timeline:
The following is a projection for the 17-18 Cabrillo College Foundation audit process:

June 1, 2018 Auditor meets at Cabrillo College Foundation with Audit Committee to review how the audit will be conducted. Representative(s) of Audit firm will attend meeting.
Week of August 20, 2018  Cabrillo College Foundation on-site audit.

September 10, 2018  Foundation receives proposed audit adjustments for review by Nancy Machado, Lynn Brisson, CPA and Alan Aman, Foundation CFO.

September 17, 2018  Foundation receives audit draft for review by Nancy Machado, Eileen Hill, Lynn Brisson, CPA and Alan Aman, Foundation CFO.

October 1, 2018  Audit Committee meets to review/accept audit draft. Representative(s) of Audit firm will attend meeting.

October 5, 2018  Executive Committee receives e-mail audit draft for review prior to Executive Committee meeting.

October 25, 2018  Executive Committee receives recommended audit draft for review and acceptance.

October 26, 2018  Cabrillo College Foundation staff e-mails Audit Committee members a red-line draft Audit so they are made aware of any changes made to the Audit Report after the Executive Committee meeting.

November 13, 2018  Cabrillo College Foundation Board of Directors meet to accept audit. Representative(s) of audit firm will attend meeting.

Adjournment: 10:52 a.m.

Respectfully submitted,

Nancy Machado  
Accounting & Human Resources Manager
Upcoming Meetings:

October 1, 2018
Sesnon House Room 1824
10:00 a.m. to 11:00 a.m.

TBD
June 2019
Sesnon House Room 1824
10:00 a.m. to 11:00 a.m.
Superintendent/President’s Report, September 10, 2018

Happy Accidents that Transform Learning

Sometimes accidents happen that can help shape the lives of an individual. In the case of Cabrillo College, we recently had an accidental discovery of historic artifacts that will help shape the learning experiences of our students not only for this term but perhaps for years to come.

It happened when a backhoe operator started digging up a sink hole in the Sesnon House parking lot on August 23rd. Little did he know that he would uncover a deposit of household materials dating back to the early use of the house by its owners. Upon discovery, it was clear that the site featured intact glass bottles from the 1850s, candle sconces, ceramics, and other household items that might be worth examining. Quick work by our facilities managers Tom Wyner and Jon Salisbury ensured that there was not significant damage to the artifacts found at the site. When they were notified, Cabrillo College administrators reached out to Archaeology Professor Dusty McKenzie and relevant county officials to ensure the site was treated appropriately under California law and county regulations. A local historical archaeologist, Sarah Peelo with Albion Engineering was able to consult with the college, help secure the site’s boundaries, and recommend the intact burial of materials that were not disturbed.

Here’s where the transformational learning comes in. Students in Dusty McKenzie’s class have now begun cataloging items, fragments, and shards of glass that were found in the spoils of the site. Photos are featured below. An accidental find has created a unique hands-on learning opportunity for our students.

L - Sarah Peelo gives a lecture to Cabrillo students before starting the sifting process. R – Cabrillo students begin field work to analyze the dirt spoils from the Sesnon Parking lot site.
Opening Welcome Day, Flex Week & Seahawks Take Flight

The start of the fall term gave me my first opportunity to participate in opening day and opening week events. I very much enjoyed the opportunity to set the stage for the start of the year with my talk on the political and social context we operate in and the opportunity we all have to engage in professional development and learning experiences that move us out of our comfort zones. I want to particularly thank Kristin Fabos for the work that she did to organize the opening day presentations. Sue Gochis, Alta Northcutt, and a host of student services staff helped make the Seahawks Take Flight day a resounding success for our students. On August 21, I got to spend a few minutes talking about leadership with students who attended a day-long leadership training funded by Kate Terrell of Driscoll’s Berries. Moreover, I dropped in on a few flex week sessions for faculty and they were well attended and clearly focused in on the Guided Pathways framework of student success. It was a great kick-off week!

Below I’ve provided a list of events and meetings I attended between August 1 and September 10, 2018.

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<thead>
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<th>College Events</th>
<th>Community Events</th>
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<tbody>
<tr>
<td>Interviews for Graphic Designer, 8/1</td>
<td>Foundation Staff Celebration, 8/2</td>
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<tr>
<td>College Planning Committee, 8/1</td>
<td>Aptos/Capitola Rotary, 8/2</td>
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<tr>
<td>Meeting with Sue Glass, 8/2</td>
<td>NY Times Interview – Abortion politics, 8/6</td>
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<tr>
<td>Athletics Compliance Training, 8/2</td>
<td>Second Harvest Food Bank Tour, 8/7</td>
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<tr>
<td>Claire Laughlin – Leadership Academy, 8/8</td>
<td>Sutter PAMF Advisory Board, 8/8</td>
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<td>New Employee Orientation, 8/14</td>
<td>Interview KZSC – College Promise, 8/8</td>
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<tr>
<td>College Planning Committee, 8/15</td>
<td>Cal Poly Swanton Ranch Tour, 8/15</td>
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<tr>
<td>BACCC Meeting, 8/16</td>
<td>Santa Cruz County Business Council, 8/16</td>
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<tr>
<td>Annabelle Rodriguez AEBG/GOAL, 8/17</td>
<td>Santa Cruz Symphony Board Meeting, 8/16</td>
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<tr>
<td>All College Day Presentation, 8/20</td>
<td>Lunch with Rachel Wedeen, 8/17</td>
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<td>Catalyst Leadership Training for Students, 8/21</td>
<td>Jessica York, Santa Cruz Sentinel, 8/20</td>
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<tr>
<td>Retired Art Professor Dave McGuire, 8/21</td>
<td>Michael Terris, Bond Consultant w/tbwb, 8/23</td>
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<tr>
<td>Not Just a Data Point Flex Session, 8/21</td>
<td>Muslim Student Assn. planning session, 8/23</td>
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<tr>
<td>Interviews for Equity Director, 8/21</td>
<td>Adam Spickler coffee meeting, 8/24</td>
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<tr>
<td>Interviews for Rad Tech Faculty, 8/22</td>
<td>SC Metro Board Meeting, 8/24</td>
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<tr>
<td>Program Map Compass Points Flex Session, 8/22</td>
<td>Rotary Club Gathering, 8/26</td>
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<td>Seahawks Take Flight BBQ, 8/23</td>
<td>KCSB Interviews for Day 1-Promise, 8/27</td>
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<td>Veterans Center Welcome Event, 8/24</td>
<td>Aptos-Central Fire Consolidation Meeting, 8/27</td>
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<tr>
<td>LD Specialist Interviews, 8/24</td>
<td>Adam Spickler Celebration, 8/28</td>
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<td>Welcome Tables in the Quad, 8/27 &amp; 8/28</td>
<td>Ag Tech Meetup at Driscolls, 8/29</td>
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<td>Adela Najarro, 8/28</td>
<td>Foundation Executive Committee Meeting, 8/30</td>
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<td>Open Office Hours Watsonville &amp; Aptos, 8/29</td>
<td>Aptos/Capitola Rotary, 8/30</td>
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<tr>
<td>Guided Pathways Meeting, 8/29</td>
<td>CEO Housing &amp; Food Task Force San Diego, 8/31</td>
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<tr>
<td>Admin. Council, 9/5</td>
<td>SC Symphony Subcommittee, 9/4</td>
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<tr>
<td>Lunch Donna Ziel, 9/5</td>
<td>Guided Pathways Institute in SF, 9/6 to 9/8</td>
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<tr>
<td>College Planning Committee, 9/5</td>
<td>Bud &amp; Rebecca Colligan, 9/10</td>
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Executive Director Report: September 2018

Administration

• 2017-18 Audit
• Final legal counsel review of bylaws, master agreement and articles of incorporation
• 2017-18 Final reporting
• Disseminating program account balances

Fundraising

• Scholarships: Solari, Cowan, Hopkins, Colligan
• Donor Stewardship 1:1 meetings
• Ag Tech tours
• Alumni and Cabrillo Retirees Event
• WES: $88,777 raised, invitations to WES Luncheon mailed last week
• President’s Circle: $29,017 raised, first committee meeting in September, new prospect events

Upcoming Events

• Women’s Educational Success Luncheon: Friday, September 21 11:30 am, Horticulture Center
• President’s Circle Receptions for new PC Prospects:
  Tuesday, October 30, 5:30 pm – 7:30 pm, Ella’s at the Airport
  Wednesday, November 28, 5:30 pm – 7:30 pm, Shadowbrook
• Seahawk Social: Flash Lecture Happy Hour:
  Saturday, November 3, 5:00 pm – 7:00 pm, Horticulture Center
• Heritage Club Luncheon: Tuesday, November 6, 12:00 pm – 1:30 pm, Sesnon House
• Board of Directors Meeting: Tuesday, November 13, 12:00 pm – 2:00 pm, Sesnon House
MEMORANDUM
Date: September 24, 2018
To: Audit Committee
From: Eileen Hill
Subject: 2017-18 Fundraising Targets

The Board approved a $3M fundraising goal in outright and unbooked planned gifts, with a stretch goal of $3.2M. The following is an outline of the specific fundraising targets for the year to reach $3M. The $3M goal includes a target of $760,000 in endowed gifts and $500,000 in unbooked planned gifts. Focusing some effort on legacy giving will help ensure the long-term health and sustainability of the Foundation.

Total fundraising for 2017-18 was $4,324,750 raised in outright and unbooked planned gifts from over 3,000. We exceeded the $760,000 target for endowed gifts with $2,310,986 raised for the endowment. In addition to raising $4,324,750, over $2.3M was disbursed this year to support students and Cabrillo College programs.

<table>
<thead>
<tr>
<th>Amount Raised 7/1/17 - 6/30/18</th>
<th>2017-18 Target</th>
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<tr>
<td><strong>ANNUAL APPEALS</strong></td>
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<tr>
<td>$374,194</td>
<td>$333,000</td>
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<td>$103,949</td>
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<td>$129,833</td>
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<td>$235,506</td>
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<td>$353,133</td>
<td>$250,000</td>
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<td><strong>SPECIAL INITIATIVES</strong></td>
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<tr>
<td>$250,500</td>
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<td>$200,000</td>
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<td>$44,892</td>
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<tr>
<td>$5,000</td>
<td>$10,000</td>
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<tr>
<td>$630,058</td>
<td>$300,000</td>
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<tr>
<td><strong>Additional support for campus departments</strong> (Athletics, Dental Hygiene, Children’s Center, SBDC, Engineering, etc)</td>
<td>$300,000</td>
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<tr>
<td>$1,293,465</td>
<td>$100,000</td>
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<tr>
<td>$100,000</td>
<td>$500,000</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,000,000</strong></td>
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DATE: September 24, 2018

TO: Audit Committee

FROM: Eileen Hill

July 1, 2017 to June 30, 2018

| 2017-18 Outright Gifts Fundraising Total | $4,224,750 |
| 2017-18 Unbooked Revocable Planned Gifts | $100,000 |
| **Total** | **$4,324,750** |

2017-18 Fundraising Goal for Outright and Unbooked Revocable Planned Gifts $3,000,000

Recorded Gifts 07-01-17 to 06-30-18:

- Evelyn Pelz Estate (Areas of Greatest Need Endowment) $1,175,255
- Monterey Peninsula Foundation (Guided Pathways) $240,300
- Anonymous (Guardian Scholars) $200,000
- Mary Polo Estate (STEM Tutoring & Internships) $172,034
- Anonymous (Honors Program & President’s Circle) $165,000
- The Barbara Sampedro Foundation (CAP Endowment) $129,000
- SD Trombetta Foundation (ECE, Scholarship & ECE Peace Library) $125,000
- The Grove Foundation (High Achievers Scholarships) $110,000
- Anonymous (President’s Circle Endowment) $100,000
- Paul & Pat Shirley (CAP Endowment; Scholarship) $100,000
- Joan Griffiths (President’s Circle) $61,051
- Ow Family Properties (Scholarship & Stroke Center) $58,500
- Davidson Family Foundation (Scholarship) $50,000
- David & Katharine Hopkins (Scholarships) $42,000
- Kathryn Shepard (Scholarships) $40,654
- Rachael Spencer & Kevin Rooney (Spencer – Rooney Transfer Success Endowment, WES & President’s Circle) $35,004
- William & Lupe Burgstrom (CAP) $25,000
- Brian & Patti Herman (Guided Pathways, President’s Circle, Scholarship) $24,000
- Dominican Santa Cruz Hospital (Scholarship) $22,000
- Muriel Prolo (Piano Nonendowed & President’s Circle) $21,480
- Diane Trombetta & Tom Davis (Scholarship) $21,000
- Jill & Dick Wilson (Scholarship) $20,420
- John Walker & Mary Altier (Scholarship) $20,342
- Leonard R. Lundquist Trust (Faculty Grants) $18,210
- Jo-Ann Panzardi (Engineering, WES, Scholarships & Title III) $15,400
- Joyce Wrenn (Scholarship) $15,100
- Esther & Gerry Levandoski (CAP & President’s Circle) $15,000
- Jocelyn Levy (Scholarship) $15,000
- Snap-Raise (Baseball) $13,256
- Bill & Brigid Simpkins (Stroke Center, CAP, Men’s Water Polo) $13,000
- Rotary Club of Santa Cruz (Scholarship) $12,650
- Anonymous (Stroke Center) $12,376
- Fred Berez (Scholarship) $12,110
- **Gifts under $12,000 (3,041 of 3,086 total donors)** $1,124,608

**Total Secured Gifts** $4,224,750

**Total Unbooked Revocable Planned Gifts** $100,000

**TOTAL Including Title III Matching Donations** $4,324,750

**TOTAL Excluding Title III Matching Donations** $4,302,250

Notes:
1. For 2017-18, the Cabrillo College Foundation has been notified of two planned gifts of $100,000. The cumulative unbooked revocable planned gifts total is $23,895,000.
2. * Title III Matching Donations are recorded at the time cash or stock donations or pledge payments are received.
Cabrillo College Foundation
Disbursements to Cabrillo College and Students
July 1, 2017 to June 30, 2018
$2,359,898

<table>
<thead>
<tr>
<th>Faculty/Department Support (Cabrillo Stage, Engineering, Stroke Center)</th>
<th>23%</th>
<th>$542,032.17</th>
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<tbody>
<tr>
<td>Student Services (Guided Pathways, ACE, Veterans, Honors)</td>
<td>32%</td>
<td>$753,264.91</td>
</tr>
<tr>
<td>Scholarships (Direct support to students)</td>
<td>45%</td>
<td>$1,064,629.12</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$2,359,898.20</td>
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In addition to the disbursements made above, the Cabrillo College Foundation raised $2.3M in endowed donations for the permanent and long term support of Cabrillo and students.
2017-18 Faculty and Department Support
$542,032

- Allied Health $40,790
- Visual, Applied, and Performing Arts $67,591
- Athletics $130,309
- Human Arts & Social Sciences $111,775
- Faculty Grants $114,326
- Natural & Applied Sciences $23,471
- Multiple Programs $1,273
- Facilities $42,497

2017-18 Student Support Services
$753,237

- Honors Transfer Program and Veterans $7,149
- Multiple Funds $39,315
- Academy for College Excellence $278,393
- Foster Youth $53,600
- Tutoring $47,576
- Cabrillo Advancement Program $55,315
- Guided Pathways $239,568
- Internships $37,320
DATE: September 24, 2018

TO: Audit Committee

FROM: Nancy Machado

SUBJECT: 2017-18 Cabrillo College Foundation Audit Schedule

The following is a projection for the 17-18 Cabrillo College Foundation audit process:

June 1, 2018 Auditor meets at Cabrillo College Foundation with Audit Committee to review how the audit will be conducted. Representative(s) of Audit firm will attend meeting.

Week of August 20, 2018 Cabrillo College Foundation on-site audit.

September 10, 2018 Foundation receives proposed audit adjustments for review by Nancy Machado, Lynn Brisson, CPA and Alan Aman, Foundation CFO.

September 17, 2018 Foundation receives audit draft for review by Nancy Machado, Eileen Hill, Lynn Brisson, CPA and Alan Aman, Foundation CFO.

October 1, 2018 Audit Committee meets to review/accept audit draft. Representative(s) of Audit firm will attend meeting.

October 5, 2018 Executive Committee receives e-mail audit draft for review prior to Executive Committee meeting.

October 25, 2018 Executive Committee receives recommended audit draft for review and acceptance.

October 26, 2018 Cabrillo College Foundation staff e-mails Audit Committee members a red-line draft Audit so they are made aware of any changes made to the Audit Report after the Executive Committee meeting.

November 13, 2018 Cabrillo College Foundation Board of Directors meet to accept audit. Representative(s) of audit firm will attend meeting.
## Board of Directors

**Tuesdays, 12:00-2:00 pm**

*Sesnon House Room 1804*

**New Member Orientation**

- September 11, 2018
- 10:00-11:00am
  (Sesnon House Room 1824)

**Walking Tour for Full Board:**

- September 11, 2018
  11:00-11:45am

**Meetings:**

- September 11, 2018
- November 13, 2018
- February 12, 2019
- May 14, 2019 (Watsonville Center)

## Faculty Grants

**Sesnon House Room 1824**

## Executive

**9:00-10:00 am**

*Sesnon House Room 1824*

**August 30, 2018**

**October 25, 2018**

**January 17, 2019**

**April 18, 2019**

## Audit

**10:00-11:00 am**

*Sesnon House Room 1824*

**October 1, 2018**

## President’s Circle

**Sesnon House Room 1804**

**September 26, 2018**

5:30 – 7:00 pm

(kick-off party)

**Sesnon House Room 1824**

**October 23, 2018**

9:00 am – 12:00 pm

(signing party)

## Nomination

**Sesnon House Room 1824**

## Women’s Educational Success (WES)

**Sesnon House Room 1824**

**September 21, 2018**

11:30 am – 1:30 pm

(Luncheon)

Horticulture Center

## Scholarship

**Sesnon House Room 1824**

## Finance and Investment

**Thursdays, 8:30-9:30 am**

*Sesnon House Room 1824*

**August 16, 2018**

**October 11, 2018**

**January 3, 2019**

**March 28, 2019**

## Cabrillo Advancement Program (CAP)

**Sesnon House Room 1824**

## Exclusive Events for President’s Circle Members

**Lunch with CC President**

$5,000 + Members

**Sesnon House**

**April 13, 2018**

**Sandy Lydon Historical Tour**

$1,000 + Members

**February 12, 2019**

**Winemakers Dinner**

**Sesnon House**

**$2,500 + Members**

**Party TBD**

$1,500 + Members

**Feasting with Faculty**

**Sesnon House**

$10,000 + Members

**Cabrillo Stage Play and PC Reception**

$1,000 + Members

## Event Dates

**President’s Circle**

**New Prospects Reception**

**October 30, 2018**

5:30 – 7:30 pm

Ella’s at the Airport

**Seahawk Social Happy Hour**

**November 3, 2018**

5:00 – 7:00 pm

Horticulture Center

**Heritage Club Luncheon**

**November 6, 2018**

12:00 – 1:30 pm

Sesnon House

**President’s Circle**

**New Prospects Reception**

**November 28**

5:30 – 7:30 pm

Shadowbrook

**President’s Holiday Party**

**November 30, 2018**

5:30 pm

Sesnon House

**Faculty and Staff Grants Reception**

**January 2019 TBD**

4:00-6:00pm

Sesnon House

**Cabrillo Advancement Program (CAP) Ceremony**

**March 2019 TBD**

6:00 – 8:00 pm

Crocker Theater

**High Achiever Scholarship Ceremony**

**April 2019 TBD**

3:00 – 5:00 pm

Sesnon House

**American Dream Scholarship Ceremony**

**May/June 2019 TBD**

4:00 – 5:00 pm

Samper Recital Hall
**BOARD OF DIRECTORS**
- Rob Allen
- Alan Aman, CFO
- Claire Biancalana, Secretary
- Owen Brown, Vice President
- Linda Burroughs
- Ceil Cirillo
- Linda Downing
- Enrique Buelna, Faculty Representative
- Sue Gochis, CC VP Student Services
- David Heald
- Leola Lapides, Past President
- Victoria Lewis, VP Admin.
- Kelly Nesheim
- Amy Newell
- William Ow, President
- June Padilla Ponce
- Patty Quillin
- Gary Reece, College Trustee
- Maria Esther Rodriguez
- Gun Ruder
- Karen Semingson
- Rachael Spencer, College Trustee
- Kate Terrell
- Rachel Wedeen
- Kathie Welch, VP of Instruction
- Matt Wetstein, Asst. Secretary, CC President
- Donna Ziel, College Trustee

**FINANCE & INVESTMENTS**
- CFO: Alan Aman
- Pegi Ard
- Owen Brown
- Marshall Delk
- David Heald
- Michael W. Machado
- Kelly Nesheim
- Gun Ruder
- Bob Shepherd
- Steve Snodgrass
- **Staff**: Eileen Hill, Nancy Machado

**PRESIDENT'S CIRCLE**
- **Co-chairs**: Michele Bassi, Ceil Cirillo
- Pegi Ard
- Jim Baker
- Ed Banks
- Pat Barton
- Michele Bassi
- Claire Biancalana
- Mary Blanchard
- Jess Brown
- Owen Brown
- Ted Burke
- Linda Burroughs
- Andrew Calciano
- Karen Cogswell
- Kathy Cowan
- Wally Dale
- Linda Downing
- Lee Duffus
- John Eiskamp
- Duf Fischer
- Paula Fischer
- Joel-Ann Foote
- Mahlon Foote
- DeAnne Hart
- Rich Hart
- Jackie Heald
- Hal Hyde
- Kent Imai
- Vance Landis-Carey
- Marilyn Manning Lonergan
- Richard Lonergan
- Keith McKenzie
- Fred McPherson
- Bob Millsagle
- Kelly Nesheim
- William Ow
- June Padilla Ponce
- Pam Santacroce
- Bob Shepherd
- Helen Shepherd
- Ginny Solari Mazry
- Rachael Spencer
- Rachel Wedeen
- Matt Weistin
- Theo Wiersdsm
- Bjorg Yonts
- **Staff**: Caitlin Bonura

**WOMEN'S EDUCATIONAL SUCCESS (WES)**
- **Co-chairs**: Lindy Bixby, Carolyn Mecozzi
- Robin Adkins
- Pat Alvarez
- Pat Barton
- Peggy Downes Baskin, cofounder
- Rhonda Bonett
- Sue Broadston
- Mary Anne Carson
- Cathy Conway
- Freny Cooper
- Mary Culley
- Kimberley Dawn
- Pam Goodman
- Julie Hanks
- Diana Hayden
- Janet Krasow
- Leola Lapides
- Nancy Machado
- Angie McClellan
- Amy Newell
- Mara Paladran
- Tonee Picard
- Patty Quillin
- Cathy Richards-Bradley
- Karen Semingson
- Rachael Spencer, cofounder
- Mary Spire
- Bunny Tavares
- Kate Terrell
- Teresa Thomae
- Karri White
- Donna Ziel

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- Linda Burroughs
- David Heald
- Leola Lapides, Past President
- William Ow, President
- Rachael Spencer
- Matt Wetstein, CC President
- **Staff**: Eileen Hill, Nancy Machado

**WOMEN'S ADVANCEMENT PROGRAM (CAP)**
- **Chair**: Carrie Birkhofer
- Enrique Buelna
- Sesario Escoto
- Leola Lapides
- Rachel Mayo
- June Padilla Ponce
- Maria Esther Rodriguez
- Pamela Santacroce
- Eva Acosta
- **College Advisors**: Liz Dominguez, Michelle Donohue
- **Staff**: Eileen Hill, Caitlin Bonura

**FACULTY GRANTS**
- Cherie Barkey
- Owen Brown
- Ted Burke
- Brooke Casipit
- Ceil Cirillo
- Lee Duffus
- Anne Freiwald
- Francisco Iñiguez
- Tobin Keller
- Amy Newell
- Patty Quillin
- Gary Reece
- Gun Ruder
- David Schwartz
- **Staff**: Eileen Hill, Caitlin Bonura

**SCHOLARSHIP**
- **Chair**: Rachael Spencer
- Claire Biancalana
- Jess Brown
- Ceil Cirillo
- Linda Downing
- Rich Hart
- Rachel Wedeen
- **Staff**: Caitlin Bonura

**NOMINATING**
- **Chair**: Leola Lapides
- Jess Brown
- Owen Brown
- Linda Burroughs
- William Ow
- Stephen Snodgrass
- **Lead Staff**: Eileen Hill

**EXECUTIVE AUDIT**
- **Chair**: Lee Duffus
- Pegi Ard
- Carrie Birkhofer
- David Heald
- Barbara Scherer
- Norm Schwartz
- Karen Semingson
- **Staff**: Eileen Hill, Nancy Machado

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