

OFFICERS MEMORANDUM

PRESIDENT

William Ow

DATE: September 24, 2018

VICE PRESIDENT

Owen Brown
SECRETARY

Pegi Ard, Carrie Birkhofer, David Heald, Barbara Scherer,

Norm Schwartz, and Karen Semingson

Claire Biancalana

CHIEF FINANCIAL OFFICER

FROM: Lee Duffus, Chair

Alan Aman
PAST PRESIDENT

STAFF:

TO:

Eileen Hill and Nancy Machado

Leola Lapides

GUEST: Terri Montgomery

Vavrinek, Trine, Day & Co., LLP

REPRESENTATIVES
Rob Allen

Linda Burroughs Ceil Cirillo Linda Downing David Heald Kelly Nesheim Amy Newell

Kelly Nesheim
Amy Newell
June Padilla Ponce
Patty Quillin
Maria Esther Rodriguez
Gun Ruder
Karen Semingson

SUBJECT:

Audit Committee Agenda Monday, October 1, 2018

10:00 to 11:00 a.m.

Cabrillo College Sesnon House, Room 1824

6500 Soquel Drive Aptos, CA 95003

COLLEGE TRUSTEE REPRESENTATIVES

Gary Reece Rachael Spencer Donna Ziel

Kate Terrell Rachel Wedeen

COLLEGE STAFF REPRESENTATIVES

Matthew E. Wetstein President

Sue Gochis VP Student Services

Victoria Lewis
VP Administrative Services

Kathleen Welch
VP Instruction

Enrique Buelna Faculty Representative

EXECUTIVE DIRECTOR
Eileen Hill

item

A. Regular Open Session

1. Welcome and Call to Order

L. Duffus

Responsibility

Page

2. Approval of Agenda

L. Duffus

We reserve the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

Any open session writings distributed either as part of the agenda packet, or within 72 hours of a regular meeting, can be viewed at the Foundation office, 6500 Soquel Drive, Aptos, CA 95003.

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Item	Responsibility Page		Responsibility	
A. Regular Open Session (cont.)				
3. June 1, 2018 meeting minutes	L. Duffus	4 - 7		
B. Public Comment				
	. =			
Public Comment Opportunity	L. Duffus			
C. Reports				
1. Cabrillo College President Report	E. Hill	8-9		
2. Everything Director Deport	E. Hill	10		
2. Executive Director Report	C. MIII			
2.1 2017-18 Fundraising Targets		11		
2.2 2017-18 Projected Fundraising Totals		12		
2.3 2017-18 Contributions to Cabrillo College		13 - 14		
D. Action Items				
1. 2017-18 Audit Draft	T. Montgomery	Separate		
1.1 Board communication letter	,	Attachment		
1.2 2017-18 Audit Draft				
1.2 Zoti Toridali Brait				
2. GASB/FASB Reporting	T. Montgomery			
· -				
E. Informational Items				
1. 2017-18 Audit Timeline	N. Machado	15		
2. Committee Calendar & Roster	L. Duffus	16-17		
E. Adjourment				
1. Adjournment	L. Duffus	_		
i. Aujouriment	L. Dallas			

Audit Committee Agenda September 24, 2018 Page 3

Next Meeting: June 2019 TBD 10:00 a.m. to 11:00 a.m. Sesnon House, Room 1824

Audit Committee Attendance Chart

Audit Committee					
Members	5/25/16	10/12/16	6/29/17	10/19/17	6/1/18
Pegi Ard	Р	Р	Р	Р	Α
Carrie Birkhofer	Р	Р	Α	Р	Р
Lee Duffus	А	Р	Р	Р	Р
David Heald	Р	Р	Α	Р	Р
Barbara Scherer	Р	Α	Р	Α	Р
Norm Schwartz	Α	Р	Α	Р	Р
Karen Semingson	А	Р	Р	Р	Р

A=Absent, P=Present, N=Not on Committees

Attendance is based on the Audit Committee meeting minutes. Please call Nancy Machado at 479-5032 if you believe this chart is in error.

Cabrillo College Foundation Audit Committee Meeting Minutes of June 1, 2018, distributed to Audit Committee June 8, 2018

Present: Carrie Birkhofer, Lee Duffus, David Heald, Barbara Scherer, Norm Schwartz

and Karen Semingson

Absent: Pegi Ard

Staff: Eileen Hill and Nancy Machado

Guests: Matt Wetstein, President, Cabrillo College

Terri Montgomery, Vavrinek, Trine, Day & Co., LLP

Welcome and Introductions

Approval of Agenda:

Motion: MSC: D. Heald/ N. Schwartz to approve the Audit Committee Agenda

<u>Public Comment Opportunity:</u> There were no members of the public in attendance.

Approve Audit Committee Minutes:

Terri Montgomery noted a change to paragraph 2 on page 4 of the minutes. The statement date should be June 30, 2017.

Motion: MSC: D. Heald/N. Schwartz to approve Audit Committee Minutes as amended. Carrie Birkhofer, Lee Duffus, Havid Heald, Norm Schwartz, Karen Semingson. Pegi Ard was not present and Barbara Scherer abstained.

Cabrillo College Report

Matt Wetstein discussed the proposed legislation to change the state funding formula for California Community Colleges in 2018-19. The legislation alters the way funds are distributed from an enrollment formula to an enrollment, performance-based, and aid based formula and if enacted would decrease funding by \$4M in 2018-19. Matt also explained the Cabrillo College Promise, which will provide every full time, first year student, who has recently graduated from a local high school, one year of free tuition at Cabrillo.

Executive Director Report

Eileen Hill talked about the Association of Fundraising Professionals (AFP) Conference she attended with two other Foundation staff. She reported that talking to other participants and the information presented at the sessions reinforced that what we are doing here at the Foundation is on track. We are very fortunate to have such a supportive and involved Board and dedicated committees, which is not the case for other nonprofits. She said a big take-away from the conference was the importance of

connecting with new donors to increase their loyalty and continued giving.

Eileen talked about her participation in the Top 20 California Community Colleges Summit. At the Summit, she learned we are in the top 6 community colleges based on our asset level.

Eileen described some of our current fundraising efforts such as support for Foster Youth students and DACA students. Part of the work in supporting DACA students and families is to create a go-to resource website that contains all-important information in one place.

2017-18 Audit Discussion

After review of the 2016-17 Audit, Auditor Terri Montgomery, asked the Audit Committee members if they had any areas of concern the audit team should focus on for the 2017-18 Audit. Staff informed Terri that the Foundation master agreement with Cabrillo College will be updated in 18-19 to include the amount of in-kind value of rent, maintenance and utilities. The amount is based on the new district standard for rent, maintenance and utilities. The Foundation will be updating the 17-18 gift in kind of rent, etc. to \$28,710 instead of the projected \$13,230 in the approved budget.

Terri indicated the Audit team will focus on the biggest areas of risk, which in our case is investments, contributions, bequests and booked irrevocable trusts. Confirmations will be sent to banks to verify balances and also to donors to confirm donations. For bequests and donations, the team will be reviewing gifts to ensure gift restrictions were accurately recorded.

Discuss upcoming accounting standard changes

Terri discussed upcoming changes to the financial presentation starting with the 18-19 fiscal year audit (monthly in-house financial statements will look the same). The main change is to the net asset classifications. Instead of Unrestricted funds, Temporarily Restricted and Permanently Restricted columns, there will be two columns; one for Unrestricted funds and the other for Temporarily and Permanently Donor Restricted funds. Beginning, July 2019, there are changes relating to accounting for leases to record right-of-use asset and lease liability. Terri will review the Foundation's master agreement with Cabrillo College to determine if the new rules will apply to the Cabrillo College Foundation.

2017-18 Audit Timeline:

The following is a projection for the 17-18 Cabrillo College Foundation audit process:

June 1, 2018

Auditor meets at Cabrillo College Foundation with Audit Committee to review how the audit will be conducted. Representative(s) of Audit firm will attend meeting.

Week of

August 20, 2018 Cabrillo College Foundation on-site audit.

September 10, 2018 Foundation receives proposed audit adjustments for review

by Nancy Machado, Lynn Brisson, CPA and Alan Aman,

Foundation CFO.

September 17, 2018 Foundation receives audit draft for review by Nancy

Machado, Eileen Hill, Lynn Brisson, CPA and Alan Aman,

Foundation CFO.

October 1, 2018 Audit Committee meets to review/accept audit draft.

Representative(s) of Audit firm will attend meeting.

October 5, 2018 Executive Committee receives e-mail audit draft for review

prior to Executive Committee meeting.

October 25, 2018 Executive Committee receives recommended audit draft

for review and acceptance.

October 26, 2018 Cabrillo College Foundation staff e-mails Audit Committee

members a red-line draft Audit so they are made aware of any changes made to the Audit Report after the Executive

Committee meeting.

November 13, 2018 Cabrillo College Foundation Board of Directors meet to

accept audit. Representative(s) of audit firm will attend

meeting.

Adjournment: 10:52 a.m.

Respectfully submitted,

Nascy Machado

Nancy Machado

Accounting & Human Resources Manager

Upcoming Meetings:

October 1, 2018
Sesnon House Room 1824
10:00 a.m. to 11:00 a.m.

TBD
June 2019
Sesnon House Room 1824
10:00 a.m. to 11:00 a.m.



Superintendent/President's Report, September 10, 2018

Happy Accidents that Transform Learning

Sometimes accidents happen that can help shape the lives of an individual. In the case of Cabrillo College, we recently had an accidental discovery of historic artifacts that will help shape the learning experiences of our students not only for this term but perhaps for years to come.

It happened when a backhoe operator started digging up a sink hole in the Sesnon House parking lot on August 23rd. Little did he know that he would uncover a deposit of household materials dating back to the early use of the house by its owners. Upon discovery, it was clear that the site featured intact glass bottles from the 1850s, candle sconces, ceramics, and other household items that might be worth examining. Quick work by our facilities managers Tom Wyner and Jon Salisbury ensured that there was not significant damage to the artifacts found at the site. When they were notified, Cabrillo College administrators reached out to Archaeology Professor Dusty McKenzie and relevant county officials to ensure the site was treated appropriately under California law and county regulations. A local historical archaeologist, Sarah Peelo with Albion Engineering was able to consult with the college, help secure the site's boundaries, and recommend the intact burial of materials that were not disturbed.

Here's where the transformational learning comes in. Students in Dusty McKenzie's class have now begun cataloging items, fragments, and shards of glass that were found in the spoils of the site. Photos are featured below. An accidental find has created a unique hands-on learning opportunity for our students.





L - Sarah Peelo gives a lecture to Cabrillo students before starting the sifting process. R – Cabrillo students begin field work to analyze the dirt spoils from the Sesnon Parking lot site.

Opening Welcome Day, Flex Week & Seahawks Take Flight

The start of the fall term gave me my first opportunity to participate in opening day and opening week events. I very much enjoyed the opportunity to set the stage for the start of the year with my talk on the political and social context we operate in and the opportunity we all have to engage in professional development and learning experiences that move us out of our comfort zones. I want to particularly thank Kristin Fabos for the work that she did to organize the opening day presentations. Sue Gochis, Alta Northcutt, and a host of student services staff helped make the Seahawks Take Flight day a resounding success for our students. On August 21, I got to spend a few minutes talking about leadership with students who attended a day-long leadership training funded by Kate Terrell of Driscoll's Berries. Moreover, I dropped in on a few flex week sessions for faculty and they were well attended and clearly focused in on the Guided Pathways framework of student success. It was a great kick-off week!

Below I've provided a list of events and meetings I attended between August 1 and September 10, 2018.

College Events	Community Events
Interviews for Graphic Designer, 8/1	Foundation Staff Celebration, 8/2
College Planning Committee, 8/1	Aptos/Capitola Rotary, 8/2
Meeting with Sue Glass, 8/2	NY Times Interview – Abortion politics, 8/6
Athletics Compliance Training, 8/2	Second Harvest Food Bank Tour, 8/7
Claire Laughlin – Leadership Academy, 8/8	Sutter PAMF Advisory Board, 8/8
New Employee Orientation, 8/14	Interview KZSC – College Promise, 8/8
College Planning Committee, 8/15	Cal Poly Swanton Ranch Tour, 8/15
BACCC Meeting, 8/16	Santa Cruz County Business Council, 8/16
Annabelle Rodriguez AEBG/GOAL, 8/17	Santa Cruz Symphony Board Meeting, 8/16
All College Day Presentation, 8/20	Lunch with Rachel Wedeen, 8/17
Catalyst Leadership Training for Students, 8/21	Jessica York, Santa Cruz Sentinel, 8/20
Retired Art Professor Dave McGuire, 8/21	Michael Terris, Bond Consultant w/tbwb, 8/23
Not Just a Data Point Flex Session, 8/21	Muslim Student Assn. planning session, 8/23
Interviews for Equity Director, 8/21	Adam Spickler coffee meeting, 8/24
Interviews for Rad Tech Faculty, 8/22	SC Metro Board Meeting, 8/24
Program Map Compass Points Flex Session, 8/22	Rotary Club Gathering, 8/26
Seahawks Take Flight BBQ, 8/23	KCSB Interviews for Day 1-Promise, 8/27
Veterans Center Welcome Event, 8/24	Aptos-Central Fire Consolidation Meeting, 8/27
LD Specialist Interviews, 8/24	Adam Spickler Celebration, 8/28
Welcome Tables in the Quad, 8/27 & 8/28	Ag Tech Meetup at Driscolls, 8/29
Adela Najarro, 8/28	Foundation Executive Committee Meeting, 8/30
Open Office Hours Watsonville & Aptos, 8/29	Aptos/Capitola Rotary, 8/30
Guided Pathways Meeting, 8/29	CEO Housing & Food Task Force San Diego, 8/31
Admin. Council, 9/5	SC Symphony Subcommittee, 9/4
Lunch Donna Ziel, 9/5	Guided Pathways Institute in SF, 9/6 to 9/8
College Planning Committee, 9/5	Bud & Rebecca Colligan, 9/10

Executive Director Report: September 2018

Administration

- 2017-18 Audit
- Final legal counsel review of bylaws, master agreement and articles of incorporation
- 2017-18 Final reporting
- Disseminating program account balances



Fundraising

- Scholarships: Solari, Cowan, Hopkins, Colligan
- Donor Stewardship 1:1 meetings
- Ag Tech tours
- Alumni and Cabrillo Retirees Event
- WES: \$88,777 raised, invitations to WES Luncheon mailed last week
- President's Circle: \$29,017 raised, first committee meeting in September, new prospect events



Upcoming Events

- Women's Educational Success Luncheon: Friday, September 21
 11:30 am, Horticulture Center
- President's Circle Receptions for new PC Prospects:
 Tuesday, October 30, 5:30 pm 7:30 pm, Ella's at the Airport
 Wednesday, November 28, 5:30 pm 7:30 pm, Shadowbrook
- Seahawk Social: Flash Lecture Happy Hour:
 Saturday, November 3, 5:00 pm 7:00 pm, Horticulture Center
- COUNT ME IN
- Heritage Club Luncheon: Tuesday, November 6, 12:00 pm 1:30 pm, Sesnon House
- Board of Directors Meeting: Tuesday, November 13, 12:00 pm 2:00 pm, Sesnon House



MEMORANDUM

OFFICERS

PRESIDENT

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VICE PRESIDENT

Owen Brown

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Claire Biancalana

CHIEF FINANCIAL OFFICER

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PAST PRESIDENT

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Kate Terrell
Rachel Wedeen

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Gary Reece Rachael Spencer Donna Ziel

COLLEGE STAFF REPRESENTATIVES

Matthew E. Wetstein President

Sue Gochis
VP Student Services

Victoria Lewis VP Administrative Services

> Kathleen Welch VP Instruction

Enrique Buelna Faculty Representative

EXECUTIVE DIRECTOR

Eileen Hill

Date: September 24, 2018
To: Audit Committee

From: Eileen Hill

Subject: 2017-18 Fundraising Targets

The Board approved a \$3M fundraising goal in outright and unbooked planned gifts, with a stretch goal of \$3.2M. The following is an outline of the specific fundraising targets for the year to reach \$3M. The \$3M goal includes a target of \$760,000 in endowed gifts and \$500,000 in unbooked planned gifts. Focusing some effort on legacy giving will help ensure the long-term health and sustainability of the Foundation.

Total fundraising for 2017-18 was \$4,324,750 raised in outright and unbooked planned gifts from over 3,000. We exceeded the \$760,000 target for endowed gifts with \$2,310,986 raised for the endowment. In addition to raising \$4,324,750, over \$2.3M was disbursed this year to support students and Cabrillo College programs.

Amount Raised 7/1/17 - 6/30/18	2017-18 Target		
771717 - 0/30/18	ANNUAL APPEAL	NNUAL APPEALS	
\$374, 194	\$333,000	President's Circle	
\$103,949	\$95,000	Annual Fund	
\$129,833	\$170,000	Women's Educational Success	
\$235,506	\$197,000	Cabrillo Advancement Program (Endowed)	
\$373,065	\$500,000	Scholarships (Endowed)	
\$353,133	\$250,000	Scholarships (Nonendowed)	
	SPECIAL INITIATI	IVES	
\$250,500	\$250,000	Guided Pathways	
\$200,000	\$100,000	Guardian Scholars (Foster Youth)	
\$44,892	\$50,000	Cabrillo Stage	
\$57,621	\$50,000	Stroke Center	
\$152,034	\$50,000	Tutoring Support	
\$1,500	\$25,000	Samper 4 th Grade Experience	
\$20,000	\$20,000	Makers Space Internships	
\$5,000	\$10,000	Cabrillo Youth Chorus	
\$630,058	\$300,000	Additional support for campus departments	
		(Athletics, Dental Hygiene, Children's Center,	
		SBDC, Engineering, etc)	
\$1,293,465	\$100,000	Donor directed interests	
\$100,000	\$500,000	Unbooked Planned Gifts	
\$4,324,750	\$3,000,000	TOTAL	

Cobrillo College FOUNDATION

\$4,224,750

\$ 3,000,000

OFFICERS

DATE: September 24, 2018

TO: AuditCommittee

PRESIDENT William Ow

FROM: Eileen Hill

VICE PRESIDENT

Owen Brown July 1, 2017 to June 30, 2018

SECRETARY Claire Biancalana

2017-18 Unbooked Revocable Planned Gifts \$ 100,000 Total \$4,324,750

2017-18 Outright Gifts Fundraising Total

2017-18 Fundraising Goal for Outright and Unbooked Revocable Planned Gifts

CHIEF FINANCIAL OFFICER

Alan Aman Recor

PAST PRESIDENT

Leola Lapides

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Enrique Buelna Faculty Representative

EXECUTIVE DIRECTOR

Eileen Hill

-16 I dild alsing doar for outright and offbooked nevocable Flamled diffs	.	3,000,000
rded Gifts 07-01-17 to 06-30-18:		
Evelyn Pelz Estate (Areas of Greatest Need Endowment)	\$	1,175,255
Monterey Peninsula Foundation (Guided Pathways)	\$	240,300
Anonymous (Guardian Scholars)	\$	200,000
Mary Polo Estate (STEM Tutoring & Internships)	\$	172,034
Anonymous (Honors Program & President's Circle)	\$	165,000
The Barbara Samper Foundation (CAP Endowment)	\$	129,000
SD Trombetta Foundation (ECE, Scholarship & ECE Peace Library)	\$	125,000
The Grove Foundation (High Achievers Scholarships)	\$	110,000
Anonymous (President's Circle Endowment)	\$	100,000
Paul & Pat Shirley (CAP Endowment, Scholarship)	\$	100,000
Joan Griffiths (President's Circle)	\$	61,051
Ow Family Properties (Scholarship & Stroke Center)	\$	58,500
Davidson Family Foundation (Scholarship)	\$	50,000
David & Katharine Hopkins (Scholarships)	\$ \$ \$ \$	42,000
Kathryn Shephard (Scholarships)	\$	40,654
Rachael Spencer & Kevin Rooney (Spencer – Rooney Transfer	\$	35,004
Success Endowment, WES & President's Circle)		
William & Lupe Burgstrom (CAP)	\$	25,000
Brian & Patti Herman (Guided Pathways, President's Circle, Scholarship)		24,000
Dominican Santa Cruz Hospital (Scholarship)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	22,000
Muriel Prolo (Piano Nonendowed & President's Circle)	\$	21,480
Diane Trombetta & Tom Davis (Scholarship)	\$	21,000
Jill & Dick Wilson (Scholarship)	\$	20,420
John Walker & Mary Altier (Scholarship)	\$	20,342
Leonard R. Lundquist Trust (Faculty Grants)	\$	18,210
Jo-Ann Panzardi (Engineering, WES, Scholarships & Title III)	\$	15,400
Joyce Wrenn (Scholarship)	\$	15,100
Esther & Gerry Levandoski (CAP & President's Circle)	\$	15,000
Jocelyn Levy (Scholarship)	\$	15,000
Snap-Raise (Baseball)	\$	13,256
Bill & Brigid Simpkins (Stroke Center, CAP, Men's Water Polo)	\$	13,000
Rotary Club of Santa Cruz (Scholarship)	\$	12,650
Anonymous (Stroke Center)	\$	12,376
Fred Barez (Scholarship)	\$	12,110
Gifts under \$12,000 (3,041 of 3,086 total donors)	<u>\$1</u>	<u>,124,608</u>
Total Secured Gifts		4,224,750
Total Unbooked Revocable Planned Gifts	\$_	100,000

Notes: 1. For 2017-18, the Cabrillo College Foundation has been notified of two planned gifts of \$100,000. The cumulative unbooked revocable planned gifts total is \$23,895,000.

TOTAL Including Title III Matching Donations*

TOTAL Excluding Title III Matching Donations

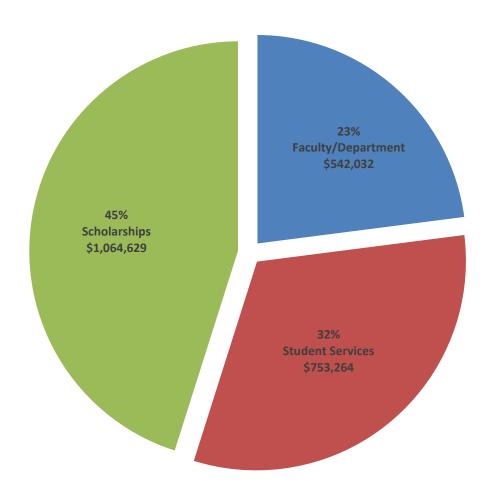
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\$4,324,750

\$4,302,250

^{2.*} Title Ill Matching Donations are recorded at the time cash or stock donations or pledge payments are received.

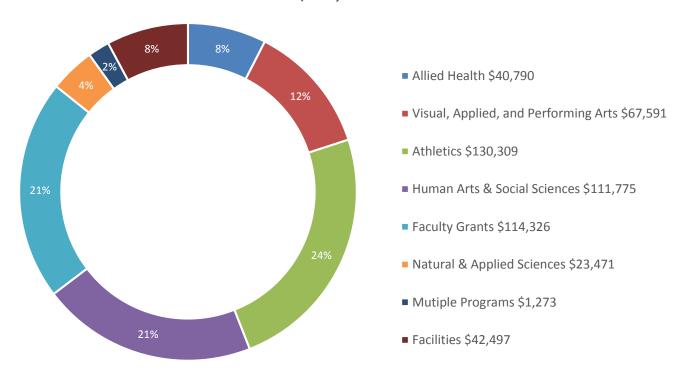
Cabrillo College Foundation Disbursements to Cabrillo College and Students July 1, 2017 to June 30, 2018 \$2,359,898



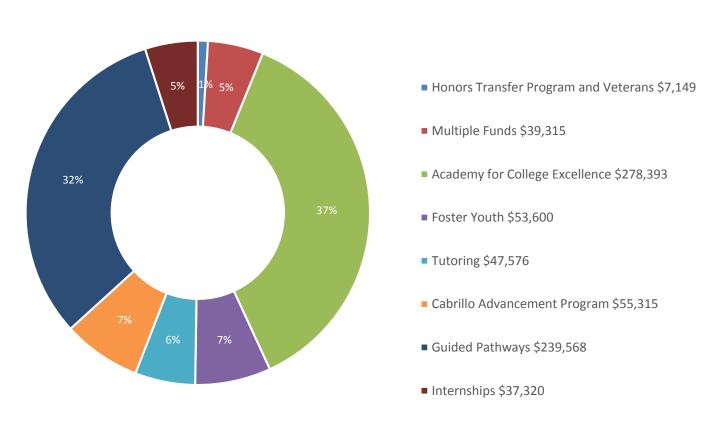
Faculty/Department Support		
(Cabrillo Stage, Engineering, Stroke Center)	23%	\$542,032.17
Student Services		
(Guided Pathways, ACE, Veterans, Honors)	32%	\$753,236.91
Scholarships		
(Direct support to students)	45%	\$1,064,629.12
	TOTAL	\$2,359,898.20

In addition to the disbursements made above, the Cabrillo College Foundation raised \$2.3M in endowed donations for the permanent and long term support of Cabrillo and students.

2017-18 Faculty and Department Support \$542,032



2017-18 Student Support Services \$753,237





MEMORANDUM

Officers

DATE:

September 24, 2018

President Stephen Snodgrass

TO:

Audit Committee

Vice President Leola Lapides

FROM:

Secretary William Ow

Nancy Machado

Chief Financial Officer

SUBJECT: Alan Aman

2017-18 Cabrillo College Foundation Audit Schedule

Linda Burroughs

Past President

The following is a projection for the 17-18 Cabrillo College Foundation audit process:

Kelly Nesheim June Padilla Ponce Carlos Palacios Patty Quillin

Maria Esther Rodriguez Gun Ruder

Rachael Spencer

Representatives Laurel Jones President

VP Administrative Services

Kathleen Welch **VP** Instruction

Enrique Buelna

Executive Director

Community

Representatives Pegi Ard Claire Biancalana Carrie Birkhofer Jess Brown Owen Brown Ceil Cirillo Linda Downing Lee Duffus David Heald

College Trustee Representatives

College Staff

Victoria Lewis

Carsbia Anderson **VP Student Services**

Eileen Hill

June 1, 2018

August 20, 2018

September 10, 2018

September 17, 2018

Gary Reece

October 1, 2018

October 5, 2018

October 25, 2018

Faculty Representative October 26, 2018

Auditor meets at Cabrillo College Foundation with Audit

Committee to review how the audit will be conducted. Representative(s) of Audit firm will attend meeting.

Week of

Cabrillo College Foundation on-site audit.

Foundation receives proposed audit adjustments for

Aman, Foundation CFO.

Foundation receives audit draft for review by Nancy

review by Nancy Machado, Lynn Brisson, CPA and Alan

Machado, Eileen Hill, Lynn Brisson, CPA and Alan Aman, Foundation CFO.

Audit Committee meets to review/accept audit draft.

Representative(s) of Audit firm will attend meeting.

Executive Committee receives e-mail audit draft for

review prior to Executive Committee meeting.

Executive Committee receives recommended audit draft

for review and acceptance.

Cabrillo College Foundation staff e-mails Audit

Committee members a red-line draft Audit so they are made aware of any changes made to the Audit Report

after the Executive Committee meeting.

November 13, 2018 Cabrillo College Foundation Board of Directors meet to

accept audit. Representative(s) of audit firm will attend

meeting.

6500 Soquel Drive · Aptos · CA · 95003 · 831-479-6338 · foundation@cabrillo.edu www.cabrillo.edu/associations/foundation

2018-19 Cabrillo College Foundation Committee Meetings and Events

Updated 9/11/2018

BOARD OF DIRECTORS

Tuesdays, 12:00-2:00 pm Sesnon House Room 1804 New Member Orientation

September 11, 2018 10:00-11:00am (Sesnon House Room 1824)

Walking Tour for Full Board:

September 11, 2018 11:00-11:45am

Meetings:

September 11, 2018 November 13, 2018 February 12, 2019 May 14, 2019 (Watsonville Center)

AUDIT

10:00-11:00 am Sesnon House Room 1824October 1, 2018

EXECUTIVE

9:00-10:00 am Sesnon House Room 1824

> August 30, 2018 October 25, 2018 January 17, 2019 April 18, 2019

FINANCE AND INVESTMENT

Thursdays, 8:30-9:30 am Sesnon House Room 1824

> August 16, 2018 October 11, 2018 January 3, 2019 March 28, 2019

CABRILLO
ADVANCEMENT
PROGRAM (CAP)

Sesnon House Room 1824

FACULTY GRANTS

Sesnon House Room 1824

NOMINATING

Sesnon House Room 1824

PRESIDENT'S CIRCLE

Sesnon House Room 1804

September 26, 2018 5:30 – 7:00 pm (kick-off party)

Sesnon House Room 1824

October 23, 2018 9:00 am – 12:00 pm (signing party)

WOMEN'S EDUCATIONAL SUCCESS (WES)

September 21, 2018 11:30 am – 1:30 pm (Luncheon) Horticulture Center

SCHOLARSHIP

Sesnon House Room 1824

EXCLUSIVE EVENTS FOR PRESIDENT'S CIRCLE MEMBERS

Lunch with CC President

\$5,000 + Members

Sandy Lydon Historical Tour

\$1,000 + Members April, 13, 2018

Winemakers Dinner Sesnon House

\$2,500+ Members

Party TBD

\$1,500+ Members

Feasting with Faculty Sesnon House

\$10,000+ Members

Cabrillo Stage Play and PC Reception

\$1,000+ Members

EVENT DATES

President's Circle
New Prospects Reception

October 30, 2018

5:30 – 7:30 pm Ella's at the Airport

Seahawk Social Happy Hour

November 3, 2018 5:00 – 7:00 pm Horticulture Center

Heritage Club Luncheon

November 6, 2018 12:00 – 1:30 pm Sesnon House

President's Circle New Prospects Reception

November 28 5:30 – 7:30 pm Shadowbrook

President's Holiday Party

November 30, 2018 5:30 pm Sesnon House

Faculty and Staff Grants Reception

January 2019 TBD 4:00-6:00pm Sesnon House

Cabrillo Advancement Program (CAP) Ceremony

March 2019 TBD 6:00 – 8:00 pm Crocker Theater

High Achiever Scholarship Ceremony

April 2019 TBD 3:00 – 5:00 pm Sesnon House

American Dream Scholarship Ceremony

May/June 2019 TBD 4:00 – 5:00 pm Samper Recital Hall 6

2018-19 Cabrillo College Foundation Committee Roster - Updated 9/18/2018

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